



ANNUAL REPORT OF THE FREE PUBLIC LIBRARY OF THE CITY OF ELIZABETH

July 1, 2012 – June 30, 2013

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Adult/Reference – Jose Ruiz-Alvarez

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Summer Reading 2012

Dream Big, READ! And Own the Night

- Elizabeth Public Library participated in the NJ State Library's Summer Reading Program for children, teens and adults.



Elizabeth Public Library Presents
BOOKS THAT KEEP YOU UP AT NIGHT



Come to a presentation of exciting fiction and non-fiction that could keep you from getting a good night's sleep. You can add your own personal favorites to the list by leaving recommended titles with the Main Reference Desk, or with librarians in Elmora, LaCorte, or Elizabethport Branches.

Registration is required.
Please sign up at the Reference Desk,
2nd Floor, Main Library, or call: Jose Ruiz-Alvarez
908-354-6060 x.7223

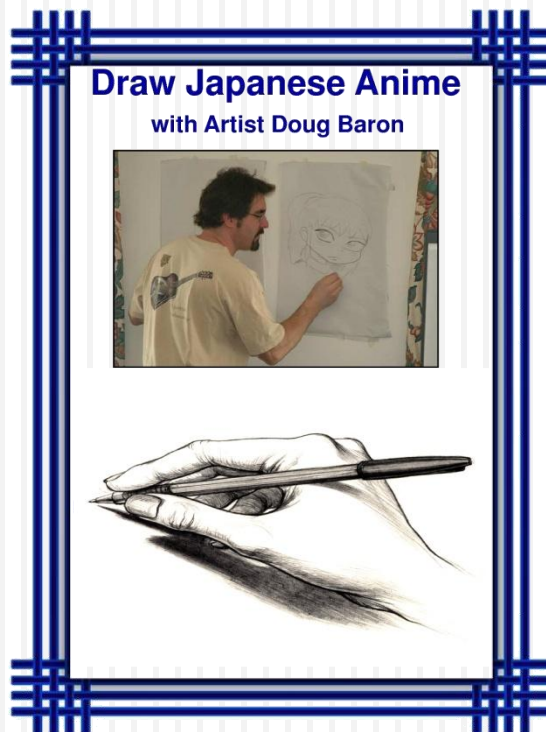
Elizabeth Public Library, 11 S Broad Street, Elizabeth, NJ 07202
www.epl.org



Drawing Japanese Anime with Artist Doug Baron



- **On August 7th, 21st, and November 10th artist, Doug Baron showed teens how to draw Japanese anime as well as showing his own techniques and characters.**



Fall Concert Series

➤ **Once again the Elizabeth Public Library hosted the Seventh Annual Fall Concert Series with support from the Union County Office of Cultural and Heritage Affairs.**

- October 11th at 12pm – Carrie Jackson Trio
- October 18th at 7pm – Capital Heights Lyric Opera La Cerenterola
- October 25th at 12pm – Jean Avery
- November 1st at 7pm – New Jersey Symphony Orchestra “Something for Everyone”
- November 8th at 12pm – Rutgers University Jazz Duo
- November 15th at 12pm Kean University



Technology

eLibraryNJ is available for
eReaders, tablets and smartphones

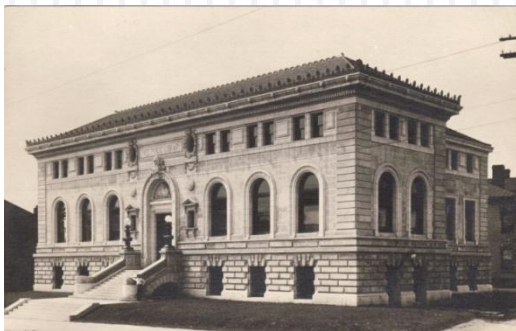
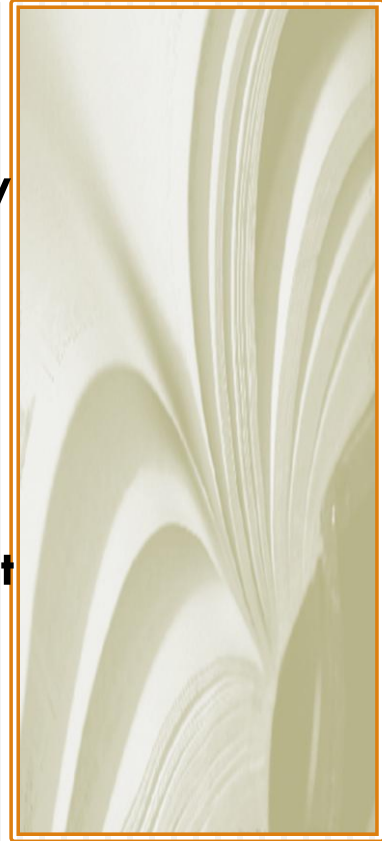


- Elizabeth Public Library became a member of eLibraryNJ, which is a consortium of libraries that own e-books that can be borrowed to read on electronic devices. The library offered classes and training at the main and all branches.



Centennial

- **An Open House took place on Friday, October 5, from 1–5 pm, commemorating the 100th anniversary of the dedication of the Elizabeth Public Library located at 11 South Broad Street. Artifacts and images were on display throughout the building and tours were available to the public. A slide show which was set to period music highlighted the library throughout the past 100 years.**



Centennial



Charles A. George
1912-1950



**Margaret R.
Whaley Kaiser**
1950-1961



Hazel Hulbert Elks
1962-1992



Dorothy M. Key
2005-Present



**Joseph
Keenan, Jr.**
1992-2005



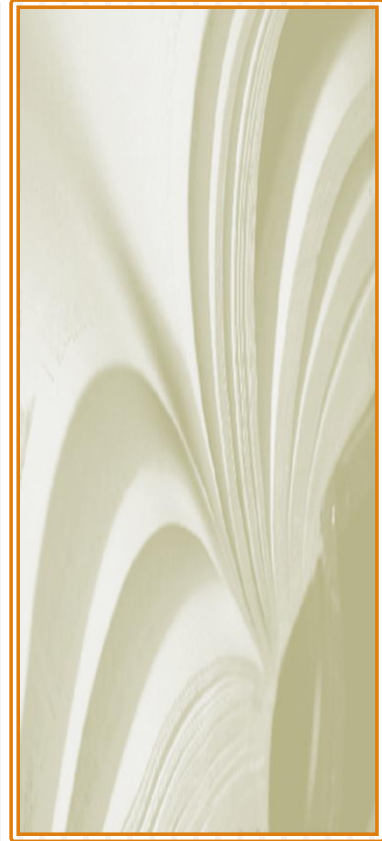
Centennial



Centennial



Centennial



Programs



- **The children's department hosted a pajama party in July and August for children pre-k to 2nd grade.**
- **During the month of August the Elmora branch hosted a book and film discussion for the film, Day After Tomorrow and the book Life as We Knew It by Susan Beth Pferrer.**
- **On August 18th there was a magic show with Mark Zacharia and an awards ceremony to close out summer reading.**
- **On August 29th, Vince Sharp of the Turtle Back Zoo visited the Elmora branch with an owl explaining what it means to live with nocturnal backyard wildlife in a program**
- **A program on Aromatherapy took place on November 3rd featuring the healing properties of aromas from essential oils that can help you with relaxing or energizing, help you sleep or create a certain mood.**
- **On December 10th the Terence J. Reilly Middle School Chorus held a special noontime holiday concert.**
- **In January the Elizabeth Public Library in cooperation with Literacy Volunteers of Union County began to offer GED Test Preparation classes on the third floor of the library.**
- **The Elizabeth Public Library provided the computer lab for the Department of Youth Services, who held free SAT preparation classes from January to April.**

Programs



- On January 7th the Elizabethport Branch held a program for motivated, high achieving students from lower income families to help them learn about educational opportunities. A representative from NJ SEEDS gave the presentation.
- For Black History Month the Reference/Adult Services Department held “African-American Genealogy” with Gene Armstead, a member of the NJ Chapter of the Afro-American Historical and Genealogical Society.
- The children's department held a program called **Animals Coming Out of Hibernation** on March 16th with a selection of animals from the Turtle Back Zoo.
- On April 17th the Elmora branch hosted a program with the NJ Orators with students from 7-18 years of age to celebrate National Poetry Month
- **Some Like It Hot! Growing Peppers** took place on April 27th with Madeline Flahive DiNardo of Rutgers Agricultural Experiment Station offered tips for growing a variety of peppers.
- To help patrons lead a healthier lifestyle the Elizabeth Public library offered the following programs:
 - May 4th: Learning from the Obesity Epidemic: What NOT to Eat with Richard Perlmutter, A.B.S., M.S.
 - May 11th: Making Heart Healthy Choices with Dr. Karen Ensle, Associate Professor at Rutgers University

Programs



- **On June 8th the Reference/Adult Services Department helped patrons with job skills, resume and cover letter writing by teaching them how to access and use Job & Career Accelerator from Learning Express Library.**
- **On June 17th Nancy Berkenfeld of the Elmora Branch hosted a program titled “Talking Summer, Talking Ground Breaking Reads: Banned Books”.**

Programs



Chocolatez for the Holidays

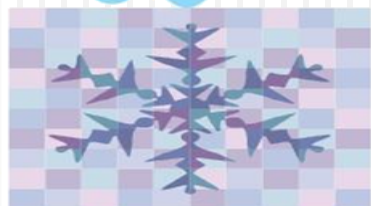
On December 8th, Carol's Creative Chocolatez conducted a chocolate making presentation with a holiday theme and patrons were able to sample real 100% gourmet chocolate as well as learn about the art of chocolate making.



Winter Break Programs

The Children's Department held a variety of programming through the month of December. These programs included:

- ◆ Make your Own Invention Workshop
- ◆ Create Your Own Comic Strip
- ◆ Team Lego Duplo Competition



Lego Competition for Teams
December 28, 2:30 pm
for Ages 6-8



Sign up in teams of two or three!

Join us for a fun & free event
at the Grand Plaza
Baltimore, MD 21202
12-28-2011 12:28 PM



Create Your Own Comic Book!
With Doug Baron, local artist
December 27, 6:30 am
for Grades 3-5



Register in person, or by calling
the Children's Department
Kara L. Lewis, Children's Services
12-27-2011 12:28 PM
330-244-2300 x-1014

Programs



THE BELCHER-OGDEN LANDSCAPE: THE UNDERGROUND RAILROAD IN ELIZABETH



WITH MICHAEL T.
SIMON, ESQ.

February 2, 2013

WOMEN'S HISTORY MONTH: OUR DAUGHTERS, THE SOLDIERS



On March 20th the Elmora branch presented this programs with Dr. Helen G. Brudner of Fairleigh Dickinson University, focusing on women who have served or are serving in the United States Military.

Dinosaurs Rock

- Fossil digs for kids took place at the Main Library and LaCorte Branch to launch the Summer Reading Clubs in June 2013. The Elmora Branch hosted a visit from Field Station Dinosaurs of Secaucus, complete with a 15-foot mechanical dinosaur on June 26th, while the Elizabethport Branch hosted a special summer reading visit from the Turtleback Zoo.



Rescuing the River

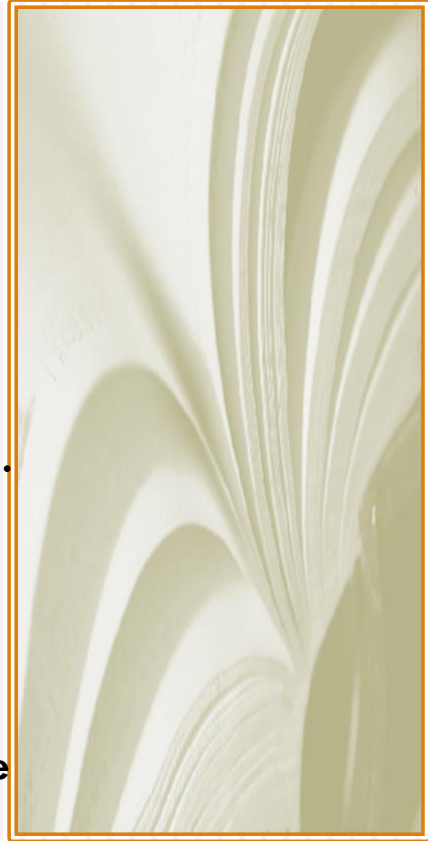


- New Jersey Council for the Humanities and the Elizabeth Public Library presented Face to Face: Community Conversations. This was a documentary film exploring the history of industrial activity, political activism, and legal action surrounding the cleanup of contaminated sites along New Jersey's Raritan River. History Professor Neil Maher of Rutgers University-NJIT facilitated a discussion after the film.



Highlights

- **During the months of July and August 2012 the children's department offered a computer club for children in the grades of 3rd thru 5th.**
- **The Elmora branch hosted a Friday Film Festival titled "Remakes vs. Classics that ran from July 6th thru September 28th.**
- **Tax preparation for 2012 income taxes took place again at the Elizabeth Public Library running from February 5th thru April 11, 2013.**
- **From January to March, the library held a James Bond Film Festival during the Wednesday morning movies**
- **In March the Reference/Adult Services department held a workshop for adults that centered on improvement of the quality of life with a representative from the Kessler Rehabilitation Center.**
- **During the month of May, Teen Librarian, Lonnie Johnson celebrated TEEN CEO month by offering two workshops for teens:**
 - **Business Types on May 1st**
 - **Business Structures on May 8th**
- **There was an open mic poetry contest held at the Elizabeth Public Library for teen on April 6th. Prizes were awarded for best poetry about the library.**
- **The teen department held a photo contest on May 22nd. The pictures focused on "anything under a light or underground'.**



Author Series

Authors Night

On November 15th the Children's Department hosted Annette and Gina Cascone, co-authors of Deadtime Stories, along with Nancy Toomey of Montclair State University, who has written From the Abuelas' Window and Patricia Bradey-Danzig of South Orange, who penned the bilingual picture book, Fabrizio's Fable in Italian and English for authors night.



Fiscal Year 2012-13

FISCAL YEAR 2012-2013 ELIZABETH PUBLIC LIBRARY BUDGET COMPARISON REPORT

As of August, 2013

	<u>BUDGETED</u>	<u>YEAR-TO-DATE</u>	<u>CURRENT</u>	<u>PROJECTED</u>	<u>LEFT</u>
ADMINISTRATION					
Audits	13,000	12,000.00			1,000.00
Classified Ads	2,000	1,672.11			327.89
Consultant	-	0.00			0.00
Insurance	114,000	113,658.87			341.13
E-Port Branch - Lease	14,100	14,004.00			96.00
E-Port Branch - Security	7,200	7,056.00			144.00
Lost Books	1,000	204.97			795.03
Mileage	1,000	316.59			683.41
Office Supplies	26,000	26,515.99			(515.99)
Payroll Processing - ADP	16,000	14,922.43			1,077.57
Postage	3,000	2,450.20			549.80
Printing	500	0.00			500.00
Software	6,000	6,000.00			0.00
Telephone	16,200	15,244.25			955.75
Subtotal	220,000	214,045.41	-	-	5,954.59
AUTOMATION					
Sirsi Network Fee	6,000	5,986.68			13.32
Equipment	6,500	7,363.64			(863.64)
Internet Service Provider	2,500	2,274.00			226.00
Internet Data Lines	57,500	64,873.04			(7,373.04)
Software Maintenance	35,500	35,469.78			30.22
Supplies	3,800	3,525.95			274.05
System Support	2,000	1,923.87			76.13
Subtotal	113,800	119,493.09	-	-	(7,693.09)
BUILDING AND MAINTENANCE					
Janitorial & Hardware Supplies	16,000	16,729.02			(729.02)
Library Vehicle	3,000	1,371.37			1,628.63
Life Hazard Registration	700	647.00			53.00
Repairs	20,000	17,447.42			2,552.58
Service Contracts:					
Cleaning Services	69,000	67,920.00			1,080.00
Elevators	14,300	14,238.52			61.48
Exterminator	2,500	2,300.97			199.03
Fire Alarm	500	0.00			500.00
Fire Extinguishers	1,000	307.70			692.30
Heating and A/C	48,400	48,380.46			19.54
Subtotal	175,400	169,342.46	-	-	6,057.54
FURNITURE AND MAINTENANCE					
New Equipment	84,000	525.46			83,474.54
New Furniture	11,300	5,021.95		5,444.56	833.49
Service Contracts:					
ADT Security System	2,700	2,660.31			39.69
Material Security Systems	13,000	11,267.00			1,733.00
Office Equipment	2,000	945.00			1,055.00
Photocopy Machines	13,500	10,806.93		112.65	2,580.42
Reader Printer	2,000	175.00			1,825.00
Security	154,500	155,375.20			(875.20)
Subtotal	283,000	186,776.85	-	5,557.21	90,665.94

Fiscal Year 2012-13

FISCAL YEAR 2012-2013 ELIZABETH PUBLIC LIBRARY BUDGET COMPARISON REPORT

As of August, 2013

	BUDGETED	YEAR-TO-DATE	Jun 15 - Jun 30 CURRENT	PROJECTED	LEFT
LIBRARY MATERIALS					
Audiovisual	25,000	19,558.29		10.39	5,431.32
Binding	500	0.00			500.00
Books	186,500	166,510.01		4,870.00	15,119.99
Computer Services:					
On-Line Databases	15,000	14,186.00			814.00
Palinet ILL Fees	1,000	0.00			1,000.00
Periodicals	38,000	37,714.29		24.02	261.69
Processing Supplies	5,000	4,212.82			787.18
Puppets, Puzzles & Toys	1,500	375.41			1,124.59
Subtotal	272,500	242,556.82	-	4,904.41	25,038.77
PERSONNEL					
Dental Insurance	30,000	28,837.44			1,162.56
Gross Salaries	1,652,120	1,651,152.06			967.94
Health Benefits	545,000	542,435.86			2,564.14
Vision Care	2,300	1,975.44			324.56
Pension (Employer)	303,000	302,759.31			240.69
Prescriptions	105,000	102,802.01			2,197.99
Social Security (Employer)	100,500	100,334.55			165.45
Medicare (Employer)	24,000	23,465.36			534.64
Subtotal	2,761,920	2,753,762.03	-	-	8,157.97
PROFESSIONAL ACTIVITIES					
Meetings	2,000	788.14			1,211.86
Memberships	3,400	3,300.00			100.00
Training	5,000	332.50			4,667.50
Subtotal	10,400	4,420.64	-	-	5,979.36
PROGRAMMING					
Programs	9,000	4,170.00			4,830.00
Programs Supplies	4,000	2,897.68			1,102.32
Subtotal	13,000	7,067.68	-	-	5,932.32
UTILITIES					
Electric	150,000	138,156.14		15,558.04	(3,714.18)
Gas	30,000	26,071.25			3,928.75
Subtotal	180,000	164,227.39	-	15,558.04	214.57
TOTALS	4,030,020	3,861,692.37	-	26,019.66	140,307.97

Fiscal Year 2012-13

REVENUE REPORT FISCAL YEAR 2012 - 2013

SOURCE	PROJECTED INCOME
LIBRARY FUNDING	
Municipal	3,927,452
State Aid	55,000
Subtotal	3,982,452
LIBRARY INCOME	
Auditorium	0
Book Replacement Fee	0
Book Sale	1,000
Computer Printout	8,500
Fines & Fees	18,000
Interlibrary Loan	0
Lost Books	1,500
Library Card Replace Fee	1,000
Microfilm Reader Printer	200
Non-Resident Cards	120
Photocopy Machines	3,500
Polls	98
Sale of Used Equipment	0
Video Rentals	8,000
Subtotal	41,918
CONTRACTS	
Restricted Contracts	
Unrestricted Contract:	
Subtotal	0
INTEREST INCOME	
Certificate of Deposit	-
Fines & Fees Account	3,350
Operating Account	1,500
Payroll Account	300
Unemployment Account	500
Subtotal	5,650
Budget Total	4,030,020